Reserve Element Sponsorship Program

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USPACOM Mission

PACOM MISSION

Our mission is together with other U.S. government agencies, protect and defend the United States, its territories, Allies and interests. Alongside Allies and partners, promote regional security and deter aggression. If deterrence fails, be prepared to respond to the full spectrum of military contingencies to restore Asia Pacific security.

J00 Top Priorities

Manage the Rebalance/Reset the Force
Strengthening Relationships with Allies and Partners
Establishing a Credible Defense Posture
Staff Performance (Near Term)
Operationalize the PACOM Staff (Long Term)
Command Climate

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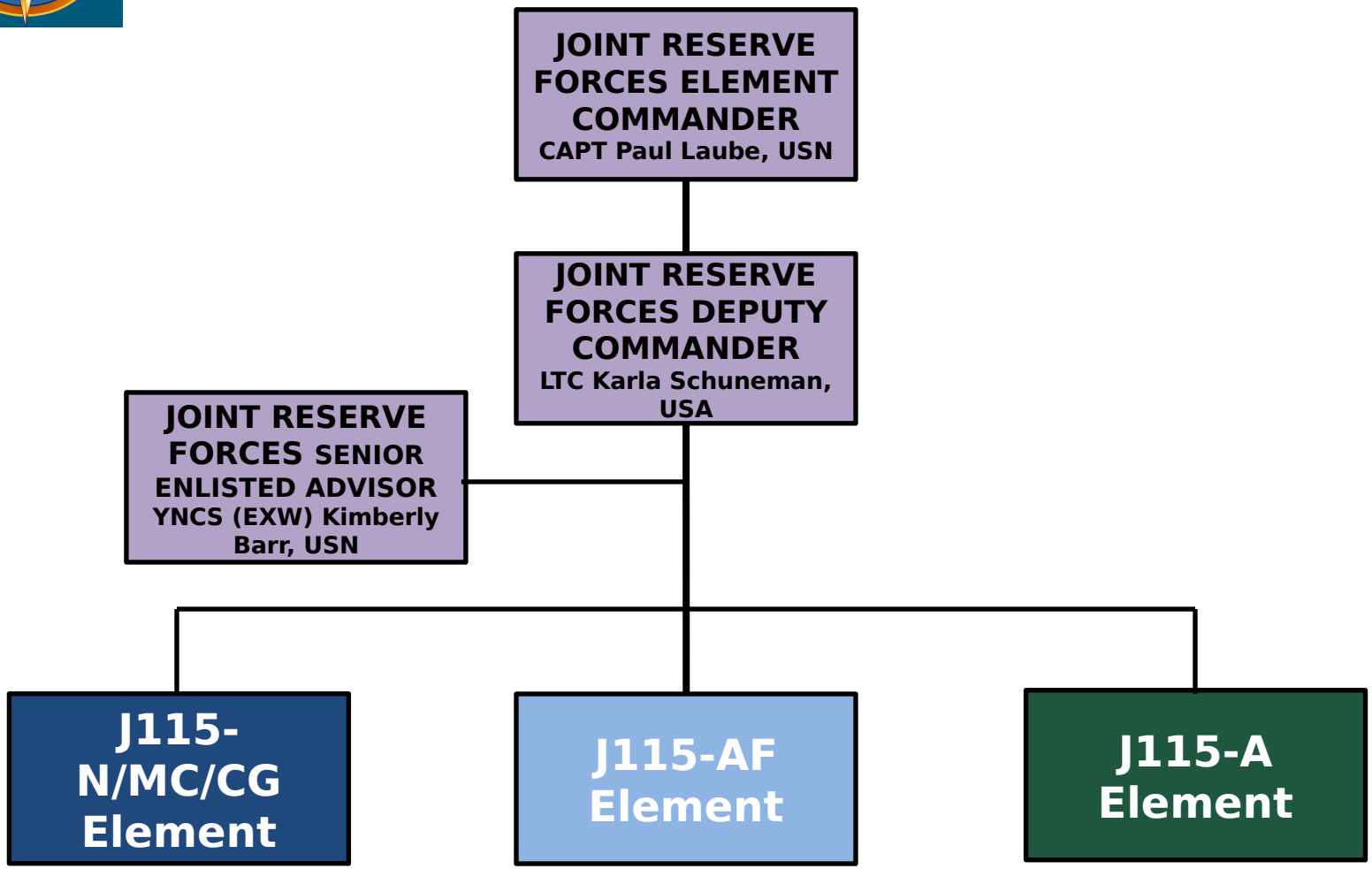
USPACOM Joint Reserve Forces- J



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Frequently used POCs

- HQ USPACOM
  - Visitor Control Center (VCC) for Badge – 808-477-9356
  - Camp Smith Vehicle Registration 477-8734/8735
  - Camp Smith DEERS 808-477-8907
- Army
  - **Fort Shafter - Finance**
    - Ms. Ocol 808-438-1600X 3170
    - MAJ Rodrigues 808-438-1600 X 3171
  - **PACOM J115A - Army Reserve Element**
    - Army Reserve Commander, LTC Karla Schuneman, karla.schuneman@pacom.mil or 808-477-9128
    - IMA Program Manager, SSG Marzie Maugaotega, marzie.maugaotega@pacom.mil or 808-477-7809
    - IMA Program Manager, SGT Mollie Birch, mollie.birch@pacom.mil or 808-477-7709
  - **Army Element, Active Component**
    - Army Element OIC LTC Bell, michael.j.bell3@pacom.mil or 808-477-2933
    - NCOIC SFC Mcalister, travis.mcalister@navy.mil or 808-477-6248
- Navy
  - **Honolulu Personnel Support Detachment (PSD)**
    - Customer Service 808-471-2405
  - **PACOM J115N/MC – Navy/Marine Corps Reserve Element**
    - Operational Support Officer (OSO), CAPT Paul “Stork” Laube, paul.laube@pacom.mil or 808-477-7907
    - Asst OSO/Joint Reserve SEA: YNCS (EXW) Kimberly Barr, kimberly.barr@pacom.mil or 808-477-9138
    - USN/USMC/CG RPN Program Mgr: YNC (AW/EXW) Tom Haverfield, thomas.haverfield@pacom.mil, or 808-477-9140
    - Navy Reserve Manpower, YN1 Victor Langston, victor.langston@pacom.mil, or 808-477-9115
  - **Navy Element, Active Component**
    - Navy Element Commander, CDR Earl Cowan, earl.cowan@pacom.mil, or 808-477-0957
    - Admin CPO, YNC Thomas Estelle, thomas.estelle@pacom.mil, or 808-477-8186

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Frequently used POCs

- Air Force
  - **Readiness Management Group (RMG) DET-10**
    - Commanding Officer, Lt Col Sharon Stehlik sharon.stehlik@hickam.af.mil, or 808-449-0591
    - Base IMA Administrator (BIMA), SMSgt Edwards, 808-449-0590
  - **PACOM J115AF – Air Force Reserve Element**
    - USAFR MPA Manager, MSgt Johnalyn Nakamura, johnalyn.nakamura@pacom.mil or 808-477-6432
  - **Air Force Element, Active Component**
    - Air Force Element Commander, Maj John Velazquez, john.velazquez@pacom.mil , or 808-477-9467
    - Air Force Element Chief, MSgt Randolph Livingston, randolph.livingston@pacom.mil, or 808-477-9291

Directorate Reserve Coordinat

DIRECTORATE	COORDINATOR / POC	PHONE #	FAX #	EMAIL ADDRESS(ES)
J0	SSG Mallory MCC Feinberg	477-1341 477-1341	477-6247	jaguetta.mallory@pacom.mil robert.a.feinberg@pacom.mil
PACOM JIOC (JICPAC & J2 Reserve Mgt combined) W13BAA / W8H4AA UIC: 68389	CDR Brown MSgt Johnson Mr. Joel Omilda MAJ Gilkey MAJ Lugo-Martinez SFC Campbell	473-6006 473-6036 473-6061 473-6033 473-6038 473-6731	473-7203	todd.brown@dodiis.mil marcus.johnson@dodiis.mil joel.omilda@dodiis.mil vincent.gilkey@dodiis.mil Carmen.Lugomartinez@dodiis.mil eric.campbell@dodiis.mil
J3	Mr. Alberto Morales Ms. Kassy Correa	477-9385 477-9376	477-7279	alberto.morales1@navy.mil kassy.correa@navy.mil
J4	SSG Arnold Z. Orpilla TSgt Aduddell-archer	477-7658 477-7407		arnold.orpilla@pacom.mil arika.archer@pacom.mil
J5	SSG Hadden MSgt Dew SMSgt Pastorius	477-7545 477-7646 477-0819	477-3491	terrance.hadden@pacom.mil deandra.dew@pacom.mil april.pastorius@pacom.mil
J6	Mr. Palomo CMSgt(P) Brown	477-9384 477-8023	477-3120	john.b.palomo@pacom.mil mihae.brown@pacom.mil
J7	MSgt Stephan Ms. Van Meerten	477-9334 477-9699	477-9290	leeann.stephan@pacom.mil katherine.vanmeerten@pacom.mil
J8	Mr. Ruggles	477-0771	477-0768	kenneth.ruggles@pacom.mil
J9	MSgt Libby	477-9920		alan.libby@pacom.mil

ADDITIONAL POCs

Army

MILITARY MAIN DIRECTORY phone number: (808)449-7110
Schofield Family Housing: (808)438-5063; Unaccompanied Housing: (808)839-2336
Schofield Temporary Lodging/Billeting: 1-800-490-9638 / 808-624-9650
Tripler Lodging Facility: 808-839-2336
Schofield Relocation Readiness Program: 808-655-4227
Schofield Army Community Service: (808)655-2400
Schofield Child Care Center: (808)438-1151
Tripler Army Medical Center: (808)433-6661

Navy

Navy Housing Communities: www.fcnavyhawaii.com, or (808) 474-1820
Navy Lodge: www.dodlodging.com, 1-800-NAVY-INN, or (808) 440-2290
Navy Gateway Inns and Suites: Arizona Hall (808) 421-6113; Hale Alii (808) 473-4165; Lockwood Hall (808) 421-5400
Makalapa (808) 421-4911; Royal Alaka'i (808) 448-5400
Child Care, CDC: (808) 471-5437
Military and Family Services Center: (808) 474-1999

Air Force

Hickam Housing Communities: www.hickamcommunities.com
Hickam Child Care Main CDC: (808) 449-9880
Hickam Child Care West CDC (808) 449-5230
Airman and Family Readiness: (808) 449-0300
Finance Office: (808) 449-0330

State Motor Vehicle Registration: (808) 768-3798
State Driver Licensing: (808) 532-7730

Documents

- Welcome Letter – To be sent prior to arrival by directorate reserve coordinator
- PACOM Fact Sheet – To be sent prior to arrival by directorate reserve coordinator
- Sponsorship Checklist – Duties of the Sponsor; submit weekly updates to J115
- Member Questionnaire – To be filled out by new members; provided by sponsor
- In processing Packet – Provided by reserve coordinator prior to arrival (please see next slide)

Pre- Arrival

J-CODE RESERVE COORDINATORS RESPONSIBILITY

____ Establish contact with inbound member
____ Verify receipt of Task Force welcome letter and welcome package
____ Provide your contact information and alternate directorate numbers
____ Obtain address and phone numbers of member at transit and leave locations
____ Provide Hawaii vehicle registration and insurance requirements for Privately Owned Vehicle
____ Provide information for Temporary Housing and assist, if needed, with reservations
____ Provide information for Temporary Lodging Allowance (TLA)
____ Schedule appointment with respective housing office
____ Ensure member completes Information Assurance Awareness Training (v.10), the new SAAR Request Form, the Addendum to SAAR-N and Appendix D-2 Internet User Agreement and scans all documents and Email or fax to sponsor
____ Advise of uniform/civilian attire requirements
____ Provide information regarding security clearance and building access
____ Assess personal transportation needs upon arrival and provide rental car info
____ Determine special needs and provide information as required
    ____ Pets (advise member of Hawaii quarantine law)
    ____ School requirements (http://doe.k12.hi.us)
    ____ Day care information
    ____ Other needs requested by member

Arrival

J-CODE RESERVE COORDINATOR'S RESPONSIBILITY

*J-CODE RESERVE COORDINATOR RESPONBILITY

____ Meet member at the airport
____ Assist member with getting to rental car agency, if required
____ Escort member and family to temporary lodging
____ Check for any special needs before departing on initial day
____ Provide member with local area maps
____ Ensure member knows how to contact you (or Staff Duty cell phone)
____ Accompany member during all in processing